



No.G.28012/37/2023-SCRAM-FOCUS (PO)/

Dated: Aizawl, the 21<sup>st</sup> March, 2024

**Pre-Bid Meeting Minute of Engagement of Consultancy for End Line Survey**

A Pre-Bid Meeting for engagement of Consultancy for End Line Survey was held on 20<sup>th</sup> March, 2024 2:00 PM at the office chamber of the State Project Director, FOCUS-Mizoram. The meeting was presided by Procurement Officer and was attended by representative of the project as well as representative from potential bidder as follows.

**List of firms participating in Pre-Bid Meeting:**

1. Sutra Consulting
2. Nabcons
3. Nangia & Co LLP
4. AFC India Ltd
5. KPMG- Social
6. Ipsos Research Pvt Ltd

At the onset the Presiding Officer welcomed all persons who attended the meeting and gave a brief report of the activity. He also mentioned that the purpose of the meeting is to discuss and clarify the various query from the RFP. He then presented the RFP and all members discussed and based on the outcome of the discussion, the following points were noted and clarified.

Sl.no	Query/Point of discussion	Clarification
1	Relaxation of registration of JV partners to be less than 5 years of incorporation if the lead member qualifies 5 years of incorporation.	As mentioned in the Qualification Table 1.5 sub section 1.5.1.1, qualification is not required for each firm, but the combine qualification (at least one) has to meet the requirement.
2	Query regarding LLP can be considered on Specific relevant experience on page-37 of RFP	A partnership firm limited by liability can be accepted.
3	Query regarding for Proven Experience whether the assignment needs to be completed or in process	Was mentioned in Section IV of the "Qualification and Evaluation Criteria", ITC 26.1, "Experience of at least two assignments completed..." therefore, assignment needs to be completed for proven experience
4	Query regarding Form Tech-2/A "Evidence of financing dedicated for the implementation of the services as attested by an authorized representative of the Agency" shall be a separate document or not.	The certified Balance sheet/Financial Statement shall be countersigned by the authorized persons of the organization.
5	Extension of Bid Submission date from 8th April till 12th April, 2024	This bid is advertised for 30 days from the date of advertisement as per the NCB rules of procurement and shall not be extended due to time constraints.
6	Size of Questionnaire	At the time of negotiation for the shortlisted consultant.



7	Selection of sample village from the total of 300 village	Random sampling method to be used.
8	Sampling method	Any Sampling can be considered

*Rms # 21/3/24*  
(ROSY LALMUANSANGI HMAR)  
Joint Director, LRS&WC  
FOCUS-Mizoram

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