

Template for full proposal (For shortlisted agencies)

S.No.	Proposal elements	Details
1	Agency Details – Name, address, registration number, contact person, phone and email, etc.	
2	Title of the Project	
3	Sector/Sub-Sector selected and reason for selection	
4	Project objectives	
5	Key success factors	
6	Proposed geographical location and target group	
7	Detailed project methodology	
8	Implementation plan with timeline	
9	Review and monitoring plan	
10	Total time of the project	
11	Financial proposal with milestones to be achieved (activity wise)	
12	Key expected outputs and impacts	

Budget Template

Items	BUDGET (In INR)
A. Equipment & Machinery (Non-Recurring Costs)	
(1) Equipment	
(2) Plant & Machinery	
Sub-Total (A)	
B. Recurring Cost	
(1) Operating expenses	
(2) Training	
(3) Travel	
(4) Human Resource	
(5) Other Costs/Contingencies	
(6) Institutional overhead charges	
Sub-Total (B)	
Grand Total (A + B)	

Score card for assessment of innovation fund proposal

Evaluation Criteria	Weight age	Relevance
Overall concept	12.5	<ul style="list-style-type: none"> • Concept • National priority & import substitution • Problem identification • Goals & objectives • Geographical coverage (Low income) • Sustainability
Social & Entrepreneurship development	20	<ul style="list-style-type: none"> • Vulnerability & resilience (Rural systems) • Cultural norms & beliefs • Gender related empowerment • Youth involvement • Job creation • Strengthening of FO/PGs/COOPs • Nutrition sensitivity
Legal & Environment aspects	10	<ul style="list-style-type: none"> • Protection of public health • Reduction of hazardous waste toxicity • Statutory compliance • Impact on national heritage, protected areas and natural resources • Climate resilience
Access to Technology and Market	15	<ul style="list-style-type: none"> • Technology dissemination • Innovation • Raw material price, quality & availability • Marketing plan • Post-harvest technology & management
Economic & Financial aspects	30	<ul style="list-style-type: none"> • Investment plan (Capital structure and contribution of partners) • Cost of production • Sales forecast • Incremental income • Cash flow & profitability • Loan structure & repayment
Management & schedule	12.5	<ul style="list-style-type: none"> • Organizational structure and ground level operation. • Identification of risk and mitigation • Training & development assessment and plan • Financial strength of the promoter • Implementation, monitoring & fund disbursement plan
Overall	100	<ul style="list-style-type: none"> • A minimum qualification score of 70 is mandatory for sanction of grant.