

Template for a Sub-Project Concept Note

1. Applicant Details	
Full legal name	
Company registration number	<i>If applicable</i>
Legal Structure	<p>Please select the most appropriate alternative that applies to your organization with an “X” from the following, and provide particular information where requested.</p> <p style="text-align: center;">Farmers producers Company</p> <p style="text-align: center;">Farmers Interest Group</p> <p style="text-align: center;">SHGs</p> <p style="text-align: center;">Community Based Organization</p> <p style="text-align: center;">Company Limited by Association</p> <p style="text-align: center;">Co-operative Society</p> <p style="text-align: center;">Others (please specify)</p> <p>.....</p> <p>.....</p>

Property Rights

Please select the most appropriate alternatives that applies to your organization with an "X" from the following:

Land Owned Leased Rented

Buildings Owned Leased Rented

Plant and Machinery Owned Leased Rented

If property is leased or rented;

Period of lease/rent contract:

.....

If property is leased;

Name of the financial institution's:

.....

Type of Business Operation	Please select the most appropriate alternative that applies to your organization from the following: Agriculture production Agro- related business Distribution Services Others. <i>Please specify:</i> Please specify the products manufactured / services offered /items processed or packed / distributed:
Cost of the Project	In INR (.....)
Contact person(Complete Name, Position, Contact Number, Email)	
Official (registered) address	
Postal address <i>(for correspondence)</i>	
Telephone number	
Email address	
Type of business	
Year operations started	<i>If existing</i>
Number of staff	<i>If existing</i>

Number of shareholder/ members	
Management and organization capacity Clearly describe the management, organizational and financial capability you have to implement this project.	As for the Management and Organization: Kindly discuss the positions with qualifications (operations manager, bookkeeper, cashier, etc) to be created/involved in the implementation, amount of compensation and benefits – if possible. For the financial capability, aside from the possible counterpart of the FO, involvement of bookkeeper, cashier, and knowledge in simple financial recording are all recommended.

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2. Enterprise/Individual Operation or Activity Details	
Title of the proposal:	
Estimated new employment opportunities/farmers covered under this project (Number of Direct/Indirect Beneficiaries (Women, Men, Youth)	Direct beneficiaries: Members who are directly involved in the operation of the project. Number of Women: Number of Men: Number of Youth: Employment opportunities: Indirect Beneficiaries: Persons who will also benefit with the project (Households, etc) Number of Women: Number of Men: Number of Youth: Employment opportunities: