



# **REOI - Individual Consultants**

For

**Documentation of traditional knowledge of  
indigenous crops in Mizoram**

**Client: Society for Climate Resilient Agriculture in  
Mizoram (SCRAM)**

**Project: Fostering Climate Resilient Upland Farming  
System in the Northeast (FOCUS), Mizoram**

Issue date: 14<sup>th</sup> February, 2022

# REQUEST FOR EXPRESSIONS OF INTEREST

## (Individual Consultants)

**India**

***Fostering Climate Resilient Upland Farming System in the Northeast (FOCUS), Mizoram***

**Assignment title:** *Documentation of traditional knowledge system covering indigenous crops and indigenous technology in Mizoram- at least two crops*

**Reference no.** *MZ/PMU/PP 2021-22/C/3*

The Government of Mizoram (GoM) has received financing from the International Fund for Agricultural Development (IFAD) towards the cost of **Fostering Climate Resilient Upland Farming System in the Northeast (FOCUS), Mizoram**, and intends to apply part of the proceeds for the recruitment of consulting services provided by an individual consultant as part of the post of **Consultant (KM-DTK)**.

The use of any IFAD financing shall be subject to IFAD's approval, pursuant to the terms and conditions of the financing agreement, as well as IFAD's rules, policies and procedures. IFAD and its officials, agents and employees shall be held harmless from and against all suits, proceedings, claims, demands, losses and liability of any kind or nature brought by any party in connection with Fostering Climate Resilient Upland Farming System in the Northeast (FOCUS), Mizoram.

The consulting services ("the services") include *Documentation of traditional knowledge systems covering indigenous crops and indigenous technology- at least two crops in Mizoram*.

The attention of interested consultants is drawn to IFAD's Anti-Money Laundering and Countering the Financing of Terrorism Policy<sup>1</sup> and the Revised IFAD Policy on Preventing Fraud and Corruption its Activities and Operations<sup>2</sup>. The latter sets forth IFAD's provisions on prohibited practices. IFAD further strives to ensure a safe working environment free of harassment, including sexual harassment, and free of sexual exploitation and abuse (SEA) in its activities and operations as detailed in its IFAD Policy to Preventing and Responding to Sexual Harassment, Sexual Exploitation and Abuse.<sup>3</sup>

Interested consultants shall not have any actual, potential or reasonably perceived conflict of interest. Consultants with an actual, potential or reasonably perceived conflict of interest shall be disqualified unless otherwise explicitly approved by the Fund. Consultants are considered to have a conflict of interest if they a) have a relationship that provides them with undue or undisclosed information about or influence over the selection process and the execution of the contract, or b) have a business or family relationship with a member of the client's board of directors or its personnel, the Fund or its personnel, or any other individual that was, has been or might reasonably be directly or indirectly involved in any part of (i) the preparation of the REOI, (ii) the selection process for this procurement, or (iii) execution of the contract.

<sup>1</sup> The policy is accessible at <https://www.ifad.org/en/document-detail/asset/41942012>.

<sup>2</sup> The policy is accessible at [www.ifad.org/anticorruption\\_policy](http://www.ifad.org/anticorruption_policy).

<sup>3</sup> The policy is accessible at <https://www.ifad.org/en/document-detail/asset/40738506>.

Consultants have an ongoing obligation to disclose any situation of actual, potential or reasonably perceived conflict of interest during preparation of the EOI, the selection process or the contract execution. Failure to properly disclose any of said situations may lead to appropriate actions, including the disqualification of the consultant, the termination of the contract and any other as appropriate under the IFAD Policy on Preventing Fraud and Corruption in its Projects and Operations.

The Society for Climate Resilient Agriculture in Mizoram (SCRAM) now invites eligible Individual consultants (“consultants”) to indicate their interest in providing the services. Interested consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the services in the form of a curriculum vitae (CV). A consultant will be selected in accordance with the individual consultant selection (ICS) method set out in IFAD’ Project Procurement Handbook that can be accessed via the IFAD website at [www.ifad.org/project-procurement](http://www.ifad.org/project-procurement). Interviews *will not* be conducted as part of the selection process.

**Educational Qualification:** M.A. (any discipline) or higher with at least 15 years of experience.

**Desirable:** Associate Professor/Professor in Central Universities/SAU/ICAR

The shortlisting criteria are:

- i) Skill of the consultant
- ii) Knowledge of the consultant
- iii) Experience of the consultant

Any request for clarification on this REOI should be sent via e-mail to the address below [po.focusmz@gmail.com](mailto:po.focusmz@gmail.com) cc: [focusmizoram2018@gmail.com](mailto:focusmizoram2018@gmail.com)

no later than 20<sup>th</sup> February, 2022, 2:00 PM, IST. The client will provide responses to all clarification requests by 22<sup>nd</sup> February, 2022, 5:00 PM IST.

Expressions of interest in the form of curriculum vitae (CV) must be delivered in a written form to the address below (in person, or by mail, or by fax, or by e-mail) by **28<sup>th</sup> February, 2022, 2:00 PM, IST** to the address mentioned below:

Office of the Chief Executive Officer, SCRAM &  
State Project Director, FOCUS-Mizoram  
Attn: R.K. NITHANGA, CEO & SPD, SCRAM-FOCUS  
Basement-I, ZIDCO Building, MINECO,  
Khatla, Aizawl, Mizoram- 796001  
E-mail: [po.focusmz@gmail.com](mailto:po.focusmz@gmail.com) cc: [focusmizoram2018@gmail.com](mailto:focusmizoram2018@gmail.com)

**Sd/- R.K. NITHANGA**  
CEO & SPD,  
SCRAM-FOCUS

**Draft Terms of Reference (ToR) of short-term consultant  
for Traditional Knowledge Documentation**

**Qualification:**

Retired State Government Officer with a rank not below Joint Director within and outside the state.

OR

Professional and Academicians not below the rank of Associate Professor in the UGC recognized State/Central University/Institutions.

**Experience:**

1. Engaged directly and indirectly in the Agricultural Development Activities for not less than 10 years.
2. He/ She should have one or two publications in Agricultural Development activities/ concerns.
3. He/ She should have vernacular language up to Middle School Standard of the working State.

**Period of engagement:** 90 days  
**Employer:** FOCUS-Mizoram  
**Location of Job:** Mizoram  
**Reporting Line:** State Project Director, FOCUS-Mizoram

**Job Description:**

1. Documentation related to at least two (2) traditional knowledge systems covering indigenous crops and indigenous technology in Mizoram which are likely/ preferably to be replicable for other Jhum practicing countries across the continent.
2. Information shall be primary data collected, analysed and processed by the consultant. In case of using secondary data, it shall be from a credible source verified by the consultant.
3. Consultant shall prepare methodology for documentation, references and recommendation of the knowledge gained.
4. Any other task assigned by the SPD.

**Others:**

Contract Agreement and Consultation Fee/s etc. may be negotiated with the appointed consultant.